

In order to conform to current US Department of Education regulations, all students applying for financial aid, who filed a tax return, must obtain a **tax transcript** for the student, and in the case of a dependent student, the parent who claims them.

Listed you will see the local offices listed. You just call and request a tax transcript be sent to you. Please be aware that the transcript will be sent to the address on record and that every taxpayer must request a transcript themselves. That is you cannot request one for your parents if you are a dependent student. You can only request one for yourself.

If you have any questions, please contact Raymond Hulse, 201-288-6300, at the school.

City	Street Address	Days/Hours of Service	Telephone*
Cherry Hill	57 Haddonfield Rd. Cherry Hill, NJ 08002	Monday-Friday - 8:30 a.m. - 4:30 p.m.  <u>Services Provided</u>	(856) 321-1328
Edison	100 Dey Place Edison, NJ 08817	Monday-Friday - 8:30 a.m. - 4:30 p.m.  <u>Services Provided</u>	(732) 572-9752
Fairfield	165 Passaic Ave. Fairfield, NJ 07004	Monday-Friday - 8:30 a.m. - 4:30 p.m.  <u>Services Provided</u>	(973) 808-0821
Freehold	4 Paragon Way Freehold, NJ 07728	Monday-Friday - 8:30 a.m. - 4:30 p.m.  <u>Services Provided</u>	(732) 660-0063
Mays Landing	5218 Atlantic Ave. Mays Landing, NJ 08330	Monday-Friday - 8:30 a.m. - 4:30 p.m. (Closed for lunch 12:30 p.m. - 1:30 p.m.)  <u>Services Provided</u>	(609) 625-0678
Mountainside	200 Sheffield St. Mountainside, NJ 07092	Monday-Friday - 8:30 a.m. - 4:30 p.m.  <u>Services Provided</u>	(908) 301-2112
Newark	20 Washington Place Newark, NJ 07102	Monday-Friday - 8:30 a.m. - 4:30 p.m.  <u>Services Provided</u>	(973) 645-6690
Paramus	1 Kalisa Way Paramus, NJ 07652	Monday-Friday - 8:30 a.m. - 4:30 p.m.  <u>Services Provided</u>	(201) 634-7052
Parsippany	1719-C Rte. 10 Parsippany, NJ 07054	Monday-Friday - 8:30 a.m. - 4:30 p.m.  <u>Services Provided</u>	(973) 808-0821
Paterson	200 Federal Plaza Paterson, NJ 07505	Monday-Friday - 8:30 a.m. - 4:30 p.m.  <u>Services Provided</u>	(973) 357-4114
Trenton	One State St. Square, 50 West State St. Trenton, NJ 08608	Monday-Friday - 8:30 a.m. - 4:30 p.m.  <u>Services Provided</u>	(609) 989-0533